

**EASTLAKES PROPERTY OWNERS' ASSOCIATION, INC.**  
**BOARD OF DIRECTOR'S MEETING**  
**Wednesday, September 23, 2020 - 4:00 P.M.**  
**Via Zoom**

**MINUTES**

**CALL TO ORDER:** President Frank Sparks called the meeting to order at 4:00 P.M. There were 5 residents in attendance via zoom.

**DETERMINATION OF A QUORUM:** A quorum was established. In Attendance were: Frank Sparks, Colleen White, Beryl Simmerok, Connie Kist, David Ascitutto and Joyce Fox. Peter Schneiders was absent. Also in attendance was Property Manager, Patti Whelan

**APPROVAL OF MINUTES** – Beryl Simmerok made a motion to approve the Board Meeting minutes from September 17, 2020. The motion was seconded by Joyce Fox. Motion passed unanimously.

**NEW BUSINESS**

Amendment to Bylaws to Change Annual Meeting Date – Colleen White made a motion to approve Amendment to the Bylaws changing the Annual Meeting date from January to December. The motion was seconded by Joyce Fox. Motion passed unanimously.

Insurance – Agents Andrea Northrup and Debra Marcus from Insurance office of America were present via zoom. Andrea went over the current policies and answered all questions from the Board. The Board agreed to add on the additional Equipment Breakdown coverage with covers direct damage caused by a mechanical/electrical breakdown to a covered property, such as a power surge that caused a mechanical breakdown to your property. Irrigation pumps, pool pump, etc. This coverage is an \$250 with a \$1,000 deductible.

**OTHER BUSINESS** - Annual Meeting Date – Patti reported that she spoke with the Club and the dining room is available for a December 1<sup>st</sup> Annual Meeting. The Board agreed on this date and would also like to have it available on zoom for those that cannot attend in person. The Board meeting will be held at prior at 6:00 p.m.

**NEXT MEETING** – October 22, 2020 – 3:00 p.m.

**ADJOURNMENT:** Colleen White motioned that the meeting be adjourned. Motion was seconded by Connie Kist. Motion passed unanimously. The meeting was adjourned at 4:40 PM.

Respectively Submitted  
*Patti Padron Whelan, LCAM*  
Campbell Property Management