EASTLAKES PROPERTY OWNER'S ASSOCIATION
APPLICATION FOR ARCHITECTURAL MODIFICATION OR ADDITION

OWNER NAME(S) _____

ADDRESS_____

TELEPHONE NUMBER _____ **EMAIL ADDRESS**_____

BRIEF DESCRIPTION OF REQUEST: _____
_____
_____

FOR PAINTING REQUESTS: Please list the proposed colors and numbers you are requesting for approval.

Color of home _____ Color of trim _____

Color of garage door _____ Color of front door _____

CONTRACTOR'S NAME & PHONE NUMBER: _____

IMPORTANT PLEASE ATTACH A COPY OF CONTRACTOR'S BUSINESS LICENSE & CERTIFICATE OF INSURANCE. CERTIFICATE HOLDER TO BE LISTED: <u>EASTLAKES POA</u>

DATE OF ANTICIPATED START & COMPLETION _____

I request that the ACC review my plans and specifications for approval. I understand that I <u>cannot</u> begin any work without written approval from the Association. I also understand that such approval is contingent on the following:

o   **Submit a copy of Survey showing location of what work is to be done.**

o   **Submit color sample of paint to be used.**

o   **Indicate type of tree, palm, or foliage used for replacement.**

o   **Indicate nature and location of contemplated irrigation change.**

o   **Submit plans and/or drawings that will be submitted for the permit.**

o   **Submit type of hurricane shutters with spec sheets, illustration and color.**

Applicant hereby agrees to be responsible for all damage incurred to enter common property or to abutter's property, plants, etc. as the result of applicant's construction and/or project.

IMPORTANT INFORMATION According to the Florida Building Code Requirements, Section 105, <u>Permits</u> 105.1: Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the REQUIRED PERMIT.

NOTE: This ACC approval process may take up to thirty (30) days depending upon the date of the submitted request.

_____   _____
Owner Signature/Date   **Printed Name of Owner**

Received by: _____   **Date Received:** _____